

**CG-AR(R), APPLICATION FOR ANNUAL RAFFLE RENEWAL**

State Form 53636 (6-08)

INDIANA GAMING COMMISSION

Approved by State Board of Accounts, 2008

**For Official Use Only**

License Fee Paid \_\_\_\_\_

Date Received \_\_\_\_\_

Reviewed By \_\_\_\_\_

Date Entered \_\_\_\_\_

**INSTRUCTIONS:** *Not for first time applicants. This application must be filed by the 10th day of the month in which your license expires. Attach additional sheets if necessary to supply all information for each line. Please type or print.*

**Notice:** Have you held an Annual Raffle License within the last five (5) years? Yes ☐ No ☐

If yes, complete this form. If no, you must complete the form for first time applicants and submit the initial license fee of \$50.00.

1. Name of organization ( <i>please type or print</i> )			2. Email address		
3. Previous name of organization ( <i>if name changed</i> )			4. Federal Identification number (FID)		
5. Address of principal office ( <i>number and street</i> )			Contact name		Office business hours
City	State	ZIP code	County	Daytime telephone number ( )	
6. On which days of the week and during what hours will your raffle event be conducted? ( <i>A.M. establishes the midnight hour, P.M. establishes the noon hour.</i> ) Day _____ Hours _____ M to _____ M Day _____ Hours _____ M to _____ M Day _____ Hours _____ M to _____ M					
7. Address of the facility where the event will be conducted ( <i>number and street</i> )				Doing business as (DBA)	
City	State	ZIP code	County	Daytime telephone number ( )	

**FACILITY/TANGIBLE PERSONAL PROPERTY INFORMATION**

8. Does your organization own \_\_\_\_\_, lease (rent) \_\_\_\_\_, or use a donated \_\_\_\_\_ facility where the licensed event will be conducted? (*Check one*)

• **If leased** (rented) **or donated**, enter name and address of the lessor or donor and attach a copy of your signed lease or donation agreement.

Name of lessor/donor ( <i>full legal name</i> )			Address ( <i>number and street</i> )		
City	State	ZIP code	County	Daytime telephone number ( )	
9. Is any tangible personal property (i.e. tables, chairs, etc.) or gaming equipment or devices being leased or donated to you for this event? Yes <input type="checkbox"/> No <input type="checkbox"/> If you answered Yes, list the name and address of the lessor or donor. Attach a signed copy of the lease or donation agreement. Is tangible personal property (i.e. tables, chairs, etc.) or gaming equipment or devices owned by the organization? Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Note: Gaming equipment or devices must originate from a licensed manufacturer/distributor.</b>					

Name	Address ( <i>number and street</i> )	City	State	ZIP code
------	--------------------------------------	------	-------	----------

*Attach additional sheets if necessary.***Manufacturer and Distributor Information**

10. List the manufacturer(s) and/or distributor(s) from whom you intend to purchase licensed supplies.

Name	Address ( <i>number and street</i> )	City	State	ZIP code	Items
------	--------------------------------------	------	-------	----------	-------

*Attach additional sheets if necessary.***Operator Information**

11. List below at least three (3) operators who will supervise, manage and be responsible for the operation and conduct of the charity gaming events.

Full legal name	Home address ( <i>number and street, city, state, ZIP code</i> )	Driver's license or state I.D.	Date of birth ( <i>month, day, year</i> )	Daytime telephone number	Years with organization	Check appropriate box
						Bartender <input type="checkbox"/> Member <input type="checkbox"/>
						Bartender <input type="checkbox"/> Member <input type="checkbox"/>
						Bartender <input type="checkbox"/> Member <input type="checkbox"/>

12. Are any of the operators listed on Line 11 (and any attachments) also operators for any other organization's charitable gaming events?

Yes ☐ No ☐ If you answered Yes, attach a list including each individual's name, name of organization, and the month(s) that they will operate other gaming events.

13. Please list the name from Line 11 of the principal operator in your organization who has overall responsibility for the operation and control of this charity gaming event. Please type or print **X** \_\_\_\_\_

Name

Daytime telephone number

<b>Worker Information</b>						
Attach additional sheets if necessary.						
14. List <b>all</b> individuals (excluding operator information on Line 11) who will assist and work in the operation of the licensed event. You must also list any individual who will assist in selling pull tabs, punchboards and tip boards.						
Full legal name	Home address <i>(number and street, city, state, ZIP code)</i>	Driver's license or state I.D.	Date of birth <i>(month, day, year)</i>	Daytime telephone number	Mos./years with organization	Check appropriate box
				(    )		Bartender <input type="checkbox"/> Employee <input type="checkbox"/> Member <input type="checkbox"/>
				(    )		Bartender <input type="checkbox"/> Employee <input type="checkbox"/> Member <input type="checkbox"/>
				(    )		Bartender <input type="checkbox"/> Employee <input type="checkbox"/> Member <input type="checkbox"/>
15. Have any operators or workers listed on line 11 and 14, or on any attachments, been convicted of a felony within the last 10 years in any jurisdiction? Yes <input type="checkbox"/> No <input type="checkbox"/> If you answered Yes, attach a list including each name, date and type of conviction, and jurisdiction/court.						
<b>Gross Retail Sales Information</b>						
16a. Will you be conducting any type of retail sales during the licensed event (i.e. accessories, concessions, etc.)? <i>(Check one)</i> Yes* <input type="checkbox"/> No <input type="checkbox"/> *If "Yes" complete the following information. If the seller is required to have a Retail Merchant Certificate, enter that number in the box provided.						
Name of organization offering the sales			Retail merchant certificate number			
16b. Which of the following will your organization be receiving? <i>(Check one)</i> <div style="display: flex; justify-content: space-between;"> <span>_____ All of the retail sales income</span> <span>_____ A flat fee from retail sales payment</span> </div> <div style="display: flex; justify-content: space-between;"> <span>_____ A percentage of the retail sales income</span> <span>_____ Other <i>(explain)</i> _____</span> </div>						
<b>Additional Activities Authorized</b>						
17. Will your organization be selling pull tabs, punchboards and/or tip boards? Yes ____ No ____ Will your organization be conducting a door prize drawing at this event? Yes ____ No ____ (Limitation on door prize drawings at all events is \$1,500 and cannot be increased)						
<b>License Fee Information</b>						
18. The license renewal fee is the amount shown in item #4 on page 3 of your Indiana Charity Gaming Annual License Financial Report, CG-8. Make your check <b>drawn from your separate and segregated checking account</b> payable to the <b>Indiana Gaming Commission</b> .						
19. List the organization's separate and segregated charity gaming checking account information.						
Name of bank	Address <i>(number and street)</i>	City	State	ZIP code		
Name of separate and segregated charity gaming checking account			Account number			
<b>IMPORTANT: You <u>must</u> attach Form CG-21 (Annual License Gross Receipts Report), CG-8 (Annual License Financial Report), CG-INV (Ending Inventory Statement), CG-DIST (Charitable Contribution Distribution List), CG-CO (Current Officer List) and the license renewal fee to this application.</b>						
<b>Certification</b>						
20. We certify under penalty of perjury that there are no misrepresentations or falsifications in the information stated. We understand false or misleading statements will cause rejection of this application or revocation of future license(s).						
Signature of Presiding Officer	Print name	Title	Daytime telephone number	Date <i>(month, day, year)</i>		
Signature of Secretary	Print name	Daytime telephone number	Date <i>(month, day, year)</i>			
<p><b>Send this application, an updated listing of your current officers, and payment due to:</b></p> <p>Indiana Gaming Commission            Charity Gaming Division            101 W. Washington St., East Tower, Suite 1600            Indianapolis, IN 46204            Phone: (317) 232-4646</p>						